

LEGAL EXECUTIVE – CORCORAN FRENCH, KAIAPOI

Mō tātou | About us

We walk the talk in caring for our people. Corcoran French is well-known for having an enviable workplace culture - we work hard on this, and we don't take it for granted. You'll find that we're supportive, progressive, flexible and an all-round pretty great bunch of people. Our partners are approachable, inclusive and are focused on ensuring each person is supported, achieves their goals and reaches their potential. In short, at Corcoran French, you really matter.

He angitūtanga | The opportunity

Sometimes the opportunity comes along to be part of something really special, and this is one of those times. Our Kaiapoi office is a tight-knit, supportive and engaged team in a sought-after North Canterbury location.

As a key member of our thriving Commercial and Property team, you'll enjoy the autonomy of maintaining and growing client relationships while running a file from start to finish on a range of transactions relating to buying, selling and developing property.

He kōrero mōu | About you

Ideally, we'd like you to have had 3 years plus in a similar Legal Executive position, being able to confidently manage files from pre-contract through to post-settlement. Registration is preferred but is not essential. You'll be skilled at (and enjoy!) developing and maintaining great client relationships, superbly organised, and a great member of the team.

Equally important is your alignment with the values that are at the heart of Corcoran French:



Nōu te rourou | What's in it for you

- Great opportunities to grow your knowledge and progress in the firm
- Varied and interesting opportunities from day one
- Competitive remuneration
- Excellent professional development opportunities, plus expert mentoring
- Strong commitment to work/life balance, and a well-used flexible working policy
- Free and reduced legal fees
- Day off for your birthday, and a host of other wellbeing initiatives including an active social club

Working alongside supportive partners who are committed to growing and developing each member of the team, you'll enjoy the fabulous working environment at Corcoran French, and the friendly team. Find out more about life at Corcoran French: <https://cflaw.co.nz/careers/>

Tēnā tonoa mai | How to apply

Please apply with your CV to Jo Yusaf, our HR Manager – jo@cflaw.co.nz. We'll treat all applications confidentially and will interview as applications come in, so don't delay your application!